



INTERNATIONAL COTTON ADVISORY COMMITTEE

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Memorandum 837

To: Delegates to the Standing Committee, Coordinating Agencies and Non-member Countries Registered for the Plenary Meeting

From: Executive Director

Subject: Country Reports for the 66th Plenary Meeting

Date: August 31, 2007

The first Country Report submitted for delivery during the 66th Plenary Meeting in Izmir has been received from Israel. All delegations are encouraged to submit written reports by September 20 for inclusion in a CD to be distributed to delegates at the meeting. It is understood that the summaries of Country Reports delivered orally during the Second Plenary Session in Izmir may include latest information available at that time.

Written detailed Country Reports are strongly encouraged from all countries at each plenary meeting, including non-member countries attending as observers. The reports provide a strong base of statistical information used by the Secretariat and others throughout the ensuing year. The reports provide a vehicle by which all in the cotton industry are kept informed of latest developments around the world. Therefore, countries are strongly encouraged to complete reports for distribution at the plenary meeting in Izmir.

Countries are asked to provide a summary of between 150 and 250 words of their Country Report to the Secretariat for use in the Minutes of the Second Plenary Session on Wednesday, 24 October. The Secretariat spends much effort to prepare the minutes of each session for the Proceedings, and these summaries will be highly valuable in ensuring accuracy. The summaries will also aid the interpreters. It would be preferable to receive the summaries in Izmir the day before delivery so that they correspond to reports actually delivered during the Second Plenary Session as closely as possible.

If unable to attend the plenary meeting, countries are encouraged to send a report for the benefit of meeting participants and the Secretariat and for inclusion in the Statements of the Meeting.

Plenary Meeting documents should be sent to <secretariat@icac.org>.